**BUSINESS STUDIES - GRADE 10 2021**

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| **TOPIC** | **ASSESSMENT STANDARDS** | **PORTFOLIO ASSESSMENT TASKS** |
| **PHASE 1 (15 February 2021 – 23 April 2021)** | | |
| **Business Environments** | Micro-environment:   * Business functions and Quality | **Task 1:** Assignment: Case study – Business Environments  15 – 26 March  **Task 2:** Controlled Test  12 – 23 April |
| Market environment |
| Macro-environment |
| Relationship between the three environments |
| **Business Sectors** | Primary, Secondary & Tertiary sectors |
| Formal & Informal sector |
| Public & Private sector |
| **PHASE 2 (3 May 2021 – 9 July 2021)** | | |
| **Socio-economic issues** | Inequality & poverty; inclusivity; unemployment; strikes; violence, crime & gambling; piracy & economic crime; HIV/Aids | **Task 3:** Presentation: Business Roles  31 May – 11 June    **Task 4:** June Controlled Test:  28 June – 9 July |
| **Social responsibility** | Business initiatives to address social issues |
| **Entrepreneurial qualities** | Good management & leadership |
| General qualities |
| **Forms of ownership** | Choosing a form of ownership   * Sole proprietor; Partnership; Profit & non-profit company; Co-operative |
| **PHASE 3 (26 July 2021 – 12 November 2021)** | | |
| **Creative thinking & Problem solving** | Generate opportunities & solve business problems | **Task 5:** Project: Business Ventures  30 August – 10 Sept  **Task 6:** Controlled Test  13 – 17 Sept  **Task 7:**  November Exams:  25 Oct – 12 Nov |
| Problem-solving process & techniques |
| Creative thinking & business success |
| **Business opportunity** | Instruments to assess needs & desires |
| SWOT analysis to identify opportunities |
| Generating need ideas |
| **Business location** | Factors affecting choice of location |
| Transport, infrastructure & environmental factors |
| **Contracts** | Contracts, context & legal implications |
| **Presentation of business info** | Business reports |
| Verbal & non-verbal presentations |
| **Business plan** | Marketing; Operations; Financial & Management plans |
| **Self-management** | Time management, personal goals, success |
| Professional image; Personal analysis |
| Self-knowledge; self-confidence; stress management & adaptability |
| **Relationship & Team performance** | Understanding business objectives |
| Interpersonal relationships |
| Personal beliefs & values |
| Criteria for successful team performance |